



Community Advisory Committee Minutes

August 26, 2025, 7:00 PM

Council Chambers & Electronic Meeting

PRESENT: Councillor K. Yacucha - Chair
Councillor M. Morley - Vice-Chair
Councillor C. Harder
C. Foxall
F. Johnson
N. Lehman
R. Plomp
J. Whiteway

ABSENT: M. McDonald

ATTENDING: M. Watmough, Director of Legislative & Protective Services
R. Wagner, Policy Analyst & Legislative Drafter
M. Treleaven, Parks Administrative Coordinator
C. Lowe, IT Support Specialist
B. Boisvert, Legislative Services Administrative Coordinator

Meeting available by teleconference.

1. CALL TO ORDER

The Chair called the meeting to order at 7:01 pm.

2. TERRITORIAL ACKNOWLEDGEMENT

Committee member F. Johnson read the City of Langford's Territorial Acknowledgment.

3. MEETING CONDUCT RULES

M. Watmough, Corporate Officer read the City of Langford's meeting conduct rules.

4. APPROVAL OF THE AGENDA

MOVED BY: JOHNSON

SECONDED: LEHMAN

THAT the Committee approve the agenda as presented.

Motion CARRIED.

5. PRESENTATIONS

5.1 South Island Farmers Institute - Katie Underwood, President

Katie Underwood, President of the South Island Farmers Institute, presented an information package.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the Community Advisory Committee - June 24, 2025

MOVED BY: PLOMP

SECONDED: HARDER

THAT the minutes of the Community Advisory Committee meeting held June 24, 2025, be adopted as circulated.

Motion CARRIED.

7. REPORTS

7.1 Proclamation Policy

MOVED BY: FOXALL

SECONDED: JOHNSON

THAT the Community Advisory Committee recommend that Council repeal City of Langford "Proclamation Policy" (POL-0027-ADMIN) and replace it with City of Langford "Proclamation Policy" (POL-0181-ADMIN) with the following amendments:

- a. THAT Council direct staff to review the Policy and come back with additional options to update this Policy to allow proclamations to continue in prescribed circumstances.

Motion DEFEATED.

Councillors Yacucha, Harder, Morley and Committee member J. Whiteway opposed.

MOVED BY: HARDER

SECONDED: MORLEY

THAT the Community Advisory Committee recommend that Council repeal City of Langford "Proclamation Policy" (POL-0027-ADMIN) and replace it with City of Langford "Proclamation Policy" (POL-0181-ADMIN) as presented.

Motion DEFEATED.

Committee members F. Johnson, C. Foxall, R. Plomp and N. Lehman opposed.

MOVED BY: FOXALL

SECONDED: JOHNSON

THAT the Community Advisory Committee recommend that Council take no action with respect to City of Langford "Proclamation Policy" (POL-0027-ADMIN) at this time.

Motion CARRIED.

7.2 Park Naming Policy

MOVED BY: HARDER

SECONDED: MORLEY

THAT the Community Advisory Committee recommend that Council repeal City of Langford "Park Naming Policy" (POL-0120-PARK) and "Policy for Naming Trail Sections" (POL-0121-PARK) and replace them with City of Langford "Parks Naming Policy" (POL-0183-PARK) with the following amendments:

- a. By deleting section 5(a) ii (1) and replacing it with the following:
City staff may put forward in the report the name(s) of deceased persons to be considered by Council, with a description of the contributions made to the City during the individual(s) lifetime;
- b. By deleting 5(a) ii (3) (a);
- c. By amending 5(a) ii (4) to replace "the individual or their family (if the individual is passed)" with "the individual's family".

MOVED BY: HARDER

SECONDED: MORLEY

THAT at 9:01 pm the Community Advisory Committee table the motion.

Motion CARRIED.

At 9:01 the Community Advisory Committee meeting recessed for five minutes.

At 9:07 the Community Advisory Committee meeting reconvened.

MOVED BY: HARDER

SECONDED: JOHNSON

THAT at 9:07 pm the Community Advisory Committee retable the motion.

Motion CARRIED.

Prior to consideration of the Main Motion:

Amendment:

MOVED BY: FOXALL

SECONDED: PLOMP

THAT the Community Advisory Committee amend the main motion by adding the following:

By adding the following as 5(a) ii (6) as an exception to (1) above, Council may consider naming a park after a living person where a decision to name a park has been deferred under the Park Naming Policy (POL-0120-PARK).

Motion CARRIED.

Councillor Harder and Committee member F. Johnson opposed.

On the Main Motion as amended:

THAT the Community Advisory Committee recommend that Council repeal City of Langford “Park Naming Policy” (POL-0120-PARK) and “Policy for Naming Trail Sections” (POL-0121-PARK) and replace them with City of Langford “Parks Naming Policy” (POL-0183-PARK) with the following amendments:

- a. By deleting section 5(a) ii (1) and replacing it with the following:

City staff may put forward in the report the name(s) of deceased persons to be considered by Council, with a description of the contributions made to the City during the individual(s) lifetime;
- b. By deleting 5(a) ii (3) (a);
- c. By amending 5(a) ii (4) to replace “the individual or their family (if the individual is passed)” with “the individual’s family”; and
- d. By adding 5(a) ii (6) as an exception to (1) above, Council may consider naming a park after a living person where a decision to name a park has been deferred under the Park Naming Policy (POL-0120-PARK).

Motion CARRIED.

Committee members F. Johnson and C. Foxall opposed.

7.3 Park Amenity Sponsorship and Donation Policy

MOVED BY: PLOMP
SECONDED: HARDER

THAT the Community Advisory Committee recommend that Council adopt the City of Langford “Park Amenity Sponsorship and Donation Policy” (POL-0182-PARK) with the following amendments:

- a. If individuals or groups request a specific location or park for sponsoring a bench or other amenities, the City will evaluate the request to assess its suitability. If the proposed location is deemed unsuitable, City staff will provide alternative location options for benches and amenities.

Motion CARRIED.

7.4 Heart of the City Policy

MOVED BY: JOHNSON
SECONDED: WHITEWAY

THAT the Community Advisory Committee recommend that Council adopt the City of Langford “Heart of the City Policy” (POL-0184-ADMIN) with the following amendments:

- a. By removing section 4(a) and replace with:
That any special electoral status outlined in *section 158* of the *Community Charter* is to be revoked for all recipients of the Heart of the City.

Motion DEFEATED.

Councillors Yacucha, Morley, Harder and Committee members J. Whiteway, N. Lehman, R. Plomp and C. Foxall opposed.

MOVED BY: HARDER

SECONDED: MORLEY

THAT the Community Advisory Committee recommend that Council adopt the City of Langford "Heart of the City Policy" (POL-0184-ADMIN) as presented.

Motion CARRIED.

Committee member F. Johnson opposed.

8. ADJOURNMENT

MOVED BY: FOXALL

SECONDED: LEHMAN

The Chair adjourned the meeting at 9:49 pm.

Motion CARRIED.

Presiding Council Member

Certified Correct - Corporate Officer