



# Community Advisory Committee Minutes

April 29, 2025, 7:00 PM

Council Chambers & Electronic Meeting

PRESENT: Councillor K. Yacucha - Chair  
Councillor M. Morley - Vice-Chair  
Councillor C. Harder  
C. Foxall  
F. Johnson  
N. Lehman  
M. McDonald  
R. Plomp  
J. Whiteway

ATTENDING: M. Miles, Manager of Legislative Services  
C. Lowe, IT Support Specialist  
C. Staniforth, Manager of Budgets & Revenue  
N. Johnston, Legislative Services Administrative Coordinator

Meeting available by teleconference.

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**1. CALL TO ORDER**

The Chair called the meeting to order at 7:00 pm.

**2. TERRITORIAL ACKNOWLEDGEMENT**

Councillor Morley read the City of Langford's Territorial Acknowledgment.

**3. MEETING CONDUCT RULES**

M. Miles, Manager of Legislative Services, read the City of Langford's meeting conduct rules.

**4. APPROVAL OF THE AGENDA**

MOVED BY: PLOMP

SECONDED: JOHNSON

THAT the Committee approve the agenda as presented.

**Motion CARRIED.**

## 5. PRESENTATIONS

### 5.1 Vital Signs Presentation - The Victoria Foundation

J. Dyck, Senior Director of Marketing and Communications, The Victoria Foundation provided a presentation to the Committee.

The Chair opened the floor to question and comments from the Committee.

### 5.2 Greater Victoria Rent Bank and Community Social Planning Council Presentation

M. Levert, Case Manager, The Greater Victoria Housing Security & Rent Bank Program Community Social Planning Council provided a presentation to the Committee.

The Chair opened the floor to questions and comments from the Committee.

The Chair opened the floor to questions and comments from the public in respect to items 5.1 and 5.2.

## 6. ADOPTION OF THE MINUTES

### 6.1 Minutes of the Community Advisory Committee - March 25, 2025

MOVED BY: LEHMAN  
SECONDED: HARDER

THAT the minutes of the Community Advisory Committee meeting held March 25, 2025, be adopted as circulated.

**Motion CARRIED.**

## 7. REPORTS

### 7.1 Permissive Tax Exemption Policy – Proposed Repeal and Replacement

C. Staniforth, Manager of Budgets and Revenue provided an overview of the report to the Committee.

The Chair opened the floor to questions and comments from the Committee.

MOVED BY: HARDER  
SECONDED: MORLEY

THAT the Community Advisory Committee recommend that Council repeal City of Langford Request for Permissive Tax Exemption Policy POL-0062-FIN and replace with POL-0180-FIN titled “Permissive Tax Exemption Policy” as presented.

**Prior to consideration of the Main Motion:**

**Amendment:**

MOVED BY: JOHNSON  
SECONDED: HARDER

THAT the main motion be amended by adding the following new sections:

3.7 Reporting

3.7.1 Permissive tax exemptions will be reported on an annual basis, and at minimum include the following details as follows:

- a) Name of organization
- b) Details of property
- c) Value of permissive tax exemption
- d) Years to which the permissive tax exemption applies

AND

3.7.2 The total permissive tax exemptions will be reported for the year.

**Motion CARRIED.**

**On the Main Motion as amended:**

THAT the Community Advisory Committee recommend that Council repeal City of Langford Request for Permissive Tax Exemption Policy POL-0062-FIN and replace with POL-0180-FIN titled "Permissive Tax Exemption Policy" as amended by adding the following new sections:

3.7 Reporting

3.7.1 Permissive tax exemptions will be reported on an annual basis, and at minimum include the following details as follows:

- a) Name of organization;
- b) Details of property;
- c) Value of permissive tax exemption; and
- d) Years to which the permissive tax exemption applies.

AND

3.7.2 The total permissive tax exemptions will be reported for the year.

**Motion CARRIED.**

**8. ADJOURNMENT**

MOVED BY: PLOMP  
SECONDED: JOHNSON

The Chair adjourned the meeting at 8:07 pm.

**Motion CARRIED.**

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Presiding Council Member

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Certified Correct - Corporate Officer