



# Staff Report to Community Advisory Committee

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**DATE:** Tuesday, March 25, 2025

**DEPARTMENT:** Bylaw and Enforcement

**SUBJECT:** Amendments to Langford's Municipal Ticket Authorization Bylaw No. 34, 1993

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## EXECUTIVE SUMMARY:

The recent adoption of City of Langford Tree Protection Bylaw No. 2206 brings forward the need to update the City of Langford Ticket Information Authorization Bylaw 1993 also known as the "Municipal Ticket Information" or "MTI" bylaw. The proposed amendments will allow for the issuance of tickets for infractions of the Tree Protection Bylaw where necessary.

Staff are recommending that the Community Advisory Committee recommend that Council consider giving first three readings of City of Langford Ticket Authorization Bylaw No. 34, 1993, Amendment No. 22, Bylaw No. 2219, 2025, to incorporate the suggested amendments.

## BACKGROUND:

At the Regular Council Meeting held December 2, 2024, Council adopted City of Langford Tree Protection Bylaw No. 2206. In order to maintain reliable means of enforcement where necessary, the "City of Langford Ticket Information Authorization Bylaw, 1993" (MTI Bylaw) needs to be amended to allow for the issuance of tickets for infractions of the Tree Protection Bylaw.

## COMMENTARY:

Penalties may be imposed for violations of a regulatory bylaw through the Municipal Ticket Information (MTI) process. The *Community Charter* requires penalties for identified infractions, which are subject to issuance of an MTI be included in the Municipal Ticket Authorization Bylaw.

City of Langford Ticket Authorization Bylaw No. 34, 1993, Amendment No. 22, Bylaw No. 2219, 2025 provides an authorization schedule which replaces the schedule associated with the former Tree Protection Bylaw, Bylaw No. 2179, now repealed, and presents new infraction penalties arising from the adoption of Tree Protection Bylaw No. 2206.

Other minor amendments include updating the name of the municipality from "District of Langford" to "City of Langford" and adding the root bylaw number into the citation, as it was never included.

**FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this report.

**LEGAL IMPLICATIONS:**

The MTI system of administering penalties to address violations of regulatory bylaws is legislated through the *Community Charter*. Municipal ticketing is an effective enforcement tool for local governments.

**STRATEGIC PLAN ALIGNMENT:**

This amendment supports the following Council Strategic Plan initiatives:

- 1g - Develop an Urban Forest Management Plan
- 1h - Develop an Interim Tree Protection Bylaw

**OPTIONS:**

**Option 1**

THAT the Community Advisory Committee recommend that Council consider giving first, second and third readings to the City of Langford Ticket Authorization Bylaw, Amendment No. 22, Bylaw No. 2219, 2025.

**OR Option 2**

THAT the Community Advisory Committee recommend that Council provide direction to staff regarding the proposed City of Langford Ticket Information Authorization Bylaw, Amendment No. 22, Bylaw No. 2219, 2025 as follows:

- 1. \_\_\_\_\_;
- 2. \_\_\_\_\_;
- 3. \_\_\_\_\_.

**SUBMITTED BY: Lorne, Fletcher, Manager, Municipal Enforcement & Community Safety**

- Concurrence:** Melisa Miles, Manager of Legislative Services
- Concurrence:** Donna Petrie, Senior Manager of Communications & Economic Development
- Concurrence:** Yari Nielsen, Director of Parks, Recreation and Facilities
- Concurrence:** Matthew Baldwin, RPP, MCIP, Director of Development Services
- Concurrence:** Katelyn Balzer, P.Eng., Director of Engineering and Public Works
- Concurrence:** Marie Watmough, Director of Legislative & Protective Services
- Concurrence:** Braden Hutchins, Deputy Chief Administrative Officer
- Concurrence:** Darren Kiedyk, Chief Administrative Officer

Attachments: Proposed City of Langford Ticket Information Authorization Bylaw No. 34, 1993, Amendment No. 22, Bylaw No. 2219, 2025.