



Community Advisory Committee Minutes

February 25, 2025, 7:00 PM

Council Chambers & Electronic Meeting

PRESENT: Councillor K. Yacucha - Chair
Councillor M. Morley
Councillor C. Harder
C. Foxall
F. Johnson
N. Lehman
M. McDonald - Remote
R. Plomp

ABSENT: J. Whiteway

ATTENDING: M. Watmough, Director of Legislative & Protective Services
M. Baldwin, Director of Development Services
M. Miles, Manager of Legislative Services
T. Preston, Superintendent, RCMP
C. Lowe, IT Support Specialist
N. Johnston, Legislative Services Administrative Coordinator

Meeting available by teleconference.

1. CALL TO ORDER

The Chair called the meeting to order at 7:00 pm.

2. TERRITORIAL ACKNOWLEDGEMENT

Committee Member Foxall read the City of Langford's Territorial Acknowledgment.

3. MEETING CONDUCT RULES

M. Miles, Manager of Legislative Services, read the City of Langford's meeting conduct rules.

4. APPROVAL OF THE AGENDA

The Chair noted Committee Member McDonald is attending the meeting remotely.

MOVED BY: MORLEY

SECONDED: JOHNSON

THAT the Committee approve the agenda as presented.

Motion CARRIED.

5. ADOPTION OF THE MINUTES

5.1 Minutes of the Community Advisory Committee Meeting - January 28, 2025

MOVED BY: HARDER
SECONDED: PLOMP

THAT the minutes of the Community Advisory Committee meeting held January 28, 2025, be adopted as circulated.

Motion CARRIED.

6. REPORTS

6.1 West Shore RCMP 2024 Annual Report

The Chair opened the floor to questions and comments from the Committee. T. Preston, RCMP Superintendent responded.

MOVED BY: HARDER
SECONDED: MORLEY

THAT the Community Advisory Committee receive this report for information.

Motion CARRIED.

T. Preston, Superintendent West Shore RCMP left the meeting at 7:46 pm.

6.2 Lowering of Langford Flag Policy – Proposed Repeal and Replacement

The Chair opened the floor to questions and comments from the public. M. Miles, Manager of Legislative Services responded.

The Chair opened the floor to questions and comments from the Committee. M. Miles, Manager of Legislative Services responded.

MOVED BY: MORLEY
SECONDED: PLOMP

THAT Community Advisory Committee recommend that Council repeal City of Langford “Lowering of Langford Flag Policy” (POL-0010-ADMIN) and replace with City of Langford “Flag Protocol Policy” (POL-0179-ADMIN) as presented.

Motion CARRIED.

6.3 Bylaw No's. 2120, 2121, 2122, and 2125 - Development Services Fees and Charges Report

M. Baldwin, Director of Development Services provided an overview of the report.

The Chair opened the floor to questions and comments from the Committee. M. Baldwin, Director of Development Services responded.

MOVED BY: HARDER
SECONDED: MORLEY

THAT the Committee recommend that Council:

1. Consider First, Second, and Third Reading to Bylaw Nos. 2120, 2121, 2122 and 2125; and
2. Direct staff to:
 - a) Bring forward an amended fee schedule with respect to DP amendment fees.
 - b) Engage a consultant to conduct a wholesale review of Development Services fees and charges.

Motion CARRIED.

M. Baldwin, Director of Development Services left the meeting at 8:00 pm.

6.4 Bylaw No. 2123 - Revised Fees and Charges Report

The Chair opened the floor to questions and comments from the Committee. M. Watmough, Director Legislative and Protective Services responded.

MOVED BY: HARDER
SECONDED: LEHMAN

THAT the Committee recommend that Council consider first, second, and third reading to Fees and Charges Bylaw No. 113, 1995 Amendment #16, Bylaw No. 2123, 2024 as presented.

Prior to consideration of the Main Motion:

Amendment:

MOVED BY: JOHNSON
SECONDED: HARDER

THAT the main motion be amended to include "after the first three (3) hours" after "\$15.00 per quarter hour" proposed fee increase for "Staff Time to Obtain, Photocopy, Produce, and Research Documents" in Schedule A of Bylaw No. 2123.

Motion DEFEATED.

OPPOSED: Councillors Yacucha, Harder, and Morley, Committee Members Plomp and Lehman

Voting resumed on the Main Motion:

THAT the Committee recommend that Council consider first, second, and third reading to Fees and Charges Bylaw No. 113, 1995 Amendment #16, Bylaw No. 2123, 2024 as presented.

Motion CARRIED.

OPPOSED: Committee Members Johnson, Foxall, and McDonald

MOVED BY: MORLEY
SECONDED: JOHNSON

THAT the Community Advisory Committee recommend that Council provide a designated opportunity for the community and group organizations to make a short presentation to the Community Advisory Committee (CAC) on an evening one week prior to the scheduled CAC meeting to allow for better community engagement and informed discussions and decision-making.

Motion WITHDRAWN

MOVED BY: MORLEY
SECONDED: JOHNSON

THAT the Community Advisory Committee agenda be amended to include a new section 7. titled "New Business" and item 7.1 titled "Potential Addition of Annual Funding Request Presentation Meeting" and that the agenda be renumbered accordingly.

Motion CARRIED.

7. NEW BUSINESS

7.1 Potential Addition of Annual Funding Request Presentation Meeting

MOVED BY: MORLEY
SECONDED: JOHNSON

THAT the Community Advisory Committee recommend that Council provide a designated opportunity for the annual community and group organization funding request applicants to make a short presentation to the Community Advisory Committee (CAC) on an evening the week prior to the scheduled CAC meeting to allow for better community engagement and informed discussions and decision-making.

Prior to consideration of the Main Motion:

Amendment:

MOVED BY: HARDER
SECONDED: MORLEY

THAT the main motion be amended to add "for a maximum of three (3) minutes" after "(CAC)"

Motion CARRIED.

On the Main Motion:

THAT the Community Advisory Committee recommend that Council provide a designated opportunity for the annual community and group organization funding request applicants to make a short presentation to the Community Advisory Committee (CAC) for a maximum of three (3) minutes on an evening the week prior to the scheduled CAC meeting to allow for better community engagement and informed discussions and decision-making.

Motion CARRIED.

8. ADJOURNMENT

MOVED BY: JOHNSON
SECONDED: FOXALL

THAT the Community Advisory Committee meeting adjourn at 8:35 pm.

Motion CARRIED.

Presiding Council Member

Certified Correct - Corporate Officer

DRAFT