



Memo

TO: Capital West Accessibility Advisory Committee

FROM: Capital West Accessibility Advisory Committee Administrative Support

DATE: 2024-06-26

SUBJECT: SPARC BC Grant Update

The Capital West Accessibility Advisory Committee has been reviewing the requirements for application for the [Local Community Accessibility Grant Program through SPARC BC](#).

The Committee notes that an Accessibility Plan must be in place prior to applying, though member municipalities may wish to consider projects they'd potentially use funding for. It is important to note that while the Accessibility Plan is not developed, the member municipalities should take care to make sure their projects are mentioned in the plan so they may be referenced in the application.

Administrative support for the Committee was able to confirm that the Accessibility Plan simply needs to mention the project, it does not need to outline the steps needed to complete the project. When we apply for the grant, that is the time to get specific.

Each member municipality may apply for this grant separately; there is no joint application. This allows each municipality to carefully select a project that would promote and enhance accessibility in their specific community.

Attachments:

Attachment 1: SPARC BC Local Community Accessibility Grant Program Application