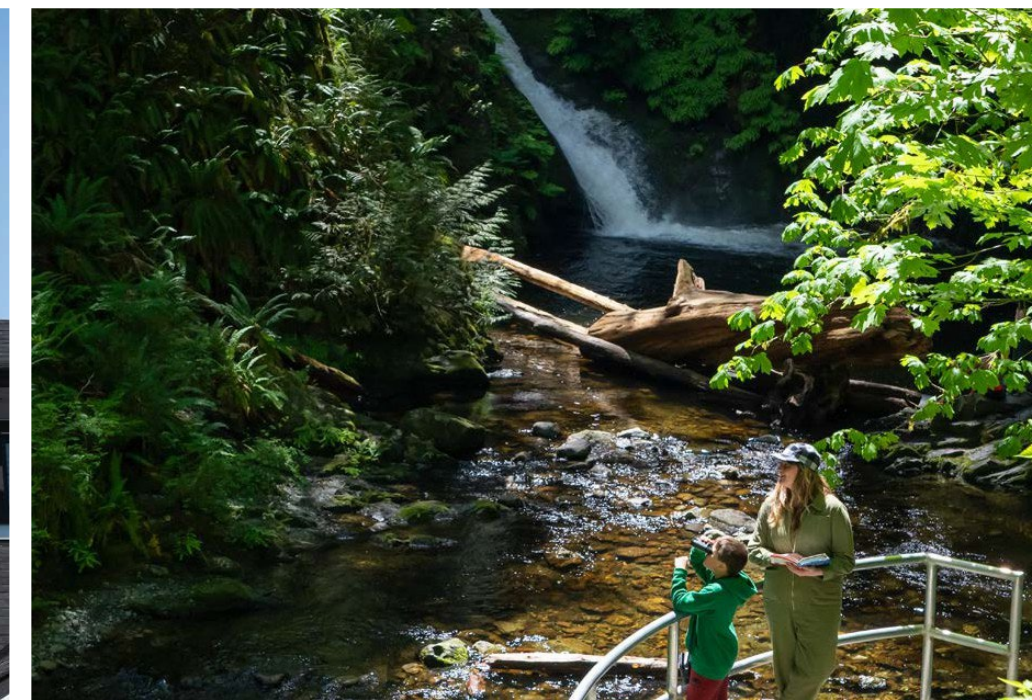# 2024 Budget Presentation

Fiscal Services, Finance, Information Technology (IT), and Geographic Information System (GIS)

CITY OF
Langford

Fiscal Services
Overview

> The Fiscal Services section of the Financial Plan includes three segments:

> Bank charges and interest

> Principal repayment

> Transfers to own funds and reserves

Fiscal Services
Operating Expenses

	2023 Budget	2024	2025	2026	2027	2028
Fiscal Services						
Bank Charges & Interest						
Bank & Temp. Finance Charges	12,000	30,000	25,000	20,000	15,000	15,000
Bank Charges - Bylaw	-	500	500	500	500	500
Interest - Roads	422,731	1,334,331	1,324,331	1,309,331	1,309,331	1,309,331
Interest - Water	-	450,000	445,000	440,000	440,000	440,000
Interest - Facilities	-	577,419	577,419	577,419	577,419	577,419
Interest - Recreation Facilities	80,100	100,000	100,000	100,000	100,000	100,000
Total Bank Charges & Interest	514,831	2,492,250	2,472,250	2,447,250	2,442,250	2,442,250
Principal Repayment						
Principal -Roads	1,223,207	2,105,107	2,115,107	2,130,107	2,130,107	1,220,107
Principal - Water	-	425,000	430,000	435,000	435,000	435,000
Principal - Facilities	384,818	2,879,104	3,162,104	4,034,368	5,004,271	5,030,153
Principal - Recreation Facilities	219,900	200,000	200,000	200,000	200,000	200,000
Total Principal Repayment	1,827,925	5,609,211	5,907,211	6,799,475	7,769,378	6,885,260
Transfers to Own Funds & Reserves						
Transfer to Capital Fund	-	2,162,410	2,000,000	2,900,000	4,750,000	4,750,000
Transfer to General Amenity Reserve	103,803	-	-	-	-	-
Transfer to Equipment Reserve	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Transfer to Police Capital Reserve	70,000	100,000	100,000	100,000	100,000	100,000
Transfer to Capital Works Reserve	1,405,000	1,405,000	1,405,000	1,405,000	1,405,000	1,405,000
Total Transfers to Own Funds & Reserves	3,078,803	4,667,410	4,505,000	5,405,000	7,255,000	7,255,000
Total Fiscal Services	5,421,559	12,768,871	12,884,461	14,651,725	17,466,628	16,582,510

Finance

Overview

> 7 staff members (including 2 approved in 2023 which impact the tax increase in 2024 for a partial year)

> Financial Plan (Budget)

> Principal Financial Reporting:

>> Financial statements

>> Statement of Financial Information (SOFI)

>> Provincial reporting requirements

> Long-term financial planning

> Cash receipting

> Accounts Receivable (AR)

Finance
Overview

› Accounts Payable (AP)

› Property tax

› Payroll

› Investments

› Debt and reserve management

› Revenue collection

› Procurement

› Risk management and insurance

Information Technology (IT)
Overview

> 5 staff members

> Maintains:

>> Network

>> Applications

>> Hardware/software

> Procures/develops software to meet City needs

Information Technology (IT)
Overview

> Systems:

>> Maintains networks

>> Responsible for network security

>> Responsible for backups

>> Maintains redundant server infrastructure

> Applications:

>> Maintains line of business applications

>> Evaluate business requirements

>> Helps implement vendor software

>> Develops new applications to support internal and external needs

Information Technology (IT)
Overview

> Hardware/Help Desk:

> Regularly refresh computer hardware

> Supports day-to-day technical issues

> Provision mobile devices and engages mobile carrier on technical and contract items
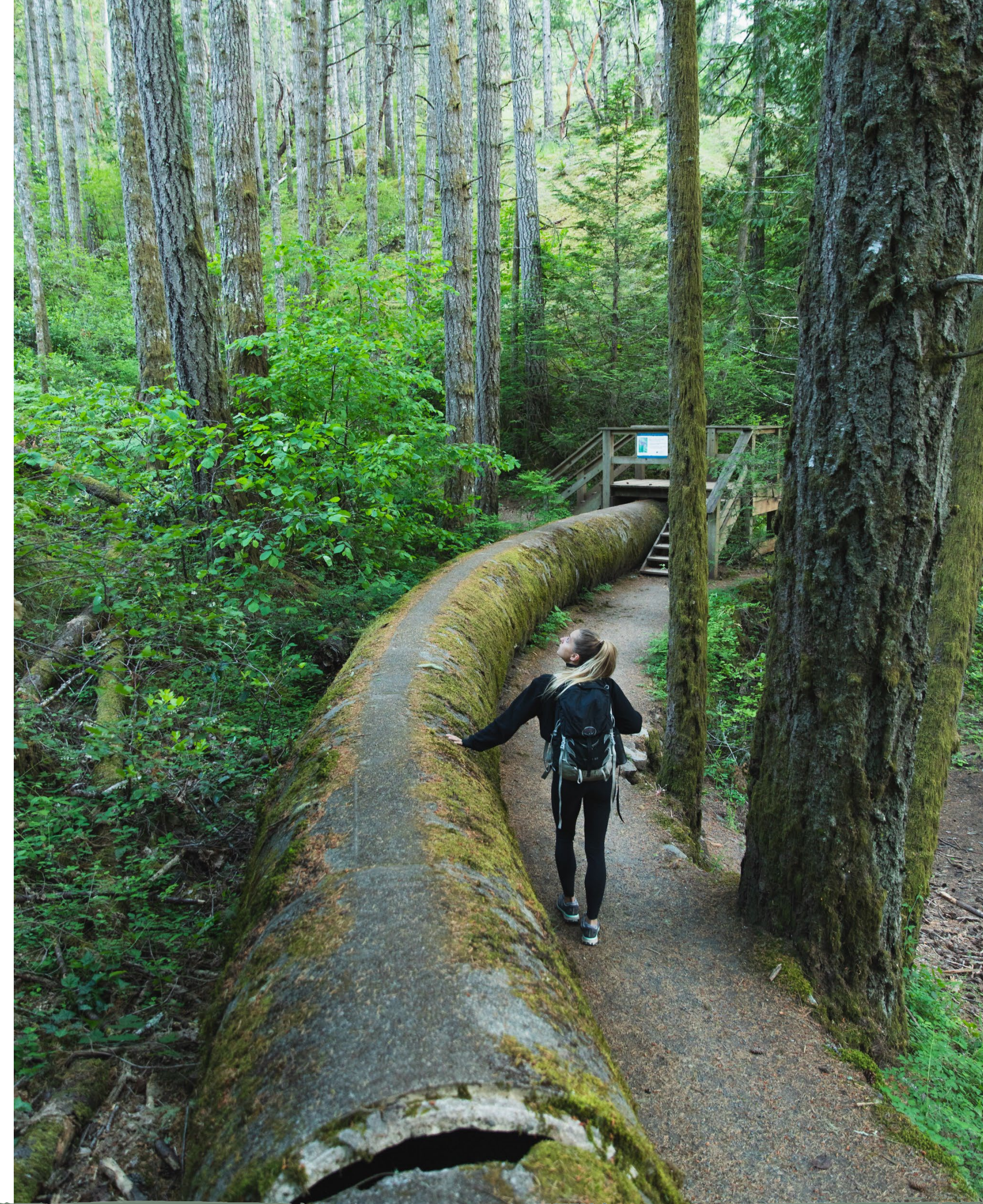
Geographic Information System (GIS)
Overview

> 5 staff members

> Maintains corporate spatial data and applications

> Provides mapping and analysis

> Develops mapping applications to fulfill business needs

Geographic Information System (GIS)

Overview

> Corporate Data:

>> Maintains parcel data and creates new addresses

>> Captures City asset inventory for asset management

>> Creates City street network and GIS layers (zoning, riparian, flood plain etc.)

>> Maintains City ortho photos

> Applications:

>> Maintains core GIS data for City permit management system and asset inventory systems

>> Creates interactive mapping applications (i.e. parks locater map, infrastructure map)

Geographic Information System (GIS)
Overview

> Mapping and Analysis:

> > Creates maps for zoning & planning

> > Helps design new City amenities

> > Performs spatial queries to help guide City policy

> > Utilizes drone imagery to assist in City projects

IT/GIS
Key Line of Business Software

❯ Escribe – agenda management

❯ SharePoint – records management

❯ City View – permitting, etc.

❯ CityWorks – GIS and asset management

❯ Diamond/GP – financials, property taxes, accounts payable, and payroll

❯ Papersave – accounts payable processing, including approved internal controls

❯ Questica – budgeting software

❯ Esri – GIS/mapping

IT/GIS

2024 Operating Budget Highlights

> SharePoint migration to online/new intranet

> Ongoing 3D modelling of downtown core for future scenarios

> Permitting software modernization

> Additional trail development at the Jordie Lunn Bike Park

General Government
Operating Expenses

	2023 Budget	2024	2025	2026	2027	2028
General Government						
Council						
Council - General	564,914	377,041	386,089	396,850	407,917	419,300
Council - Travel & Training	87,500	72,000	72,000	72,000	72,000	72,000
Council - Contingency	-	206,000	211,150	215,373	219,680	224,074
Council - Election Costs	-	-	-	80,000	-	-
Total Council	652,414	655,041	669,239	764,223	699,597	715,374
General Government Administration						
General Government Administration	3,332,017	4,673,961	4,171,050	4,996,771	5,937,369	8,920,644
Finance	1,138,788	1,231,566	1,533,394	1,607,392	1,653,915	1,699,205
Common Services	1,022,544	1,337,710	1,351,600	1,279,361	1,309,342	1,336,307
City Hall Equipment	27,030	-	-	-	-	-
City Hall	345,716	435,125	451,965	465,731	479,823	491,869
Rental Properties	45,000	50,900	52,073	53,114	54,176	55,259
Total General Government Administration	5,911,095	7,729,262	7,560,082	8,402,369	9,434,625	12,503,284
General Government - Other						
Network Administration	1,367,988	1,487,438	1,722,908	1,900,128	1,945,135	1,987,477
Records Management	415,243	587,973	657,985	676,138	695,867	716,186
GIS and Mapping	647,357	718,634	737,679	753,861	782,099	797,014
Internet Services	1,457	-	-	-	-	-
Database Management	291,568	298,169	307,115	318,929	325,817	335,592
Asset Management	57,222	53,581	54,920	58,619	57,139	58,282
Total General Government - Other	2,780,835	3,145,795	3,480,607	3,707,675	3,806,057	3,894,551
Total General Government	9,344,344	11,530,098	11,709,928	12,874,267	13,940,279	17,113,209

Questions / Discussion