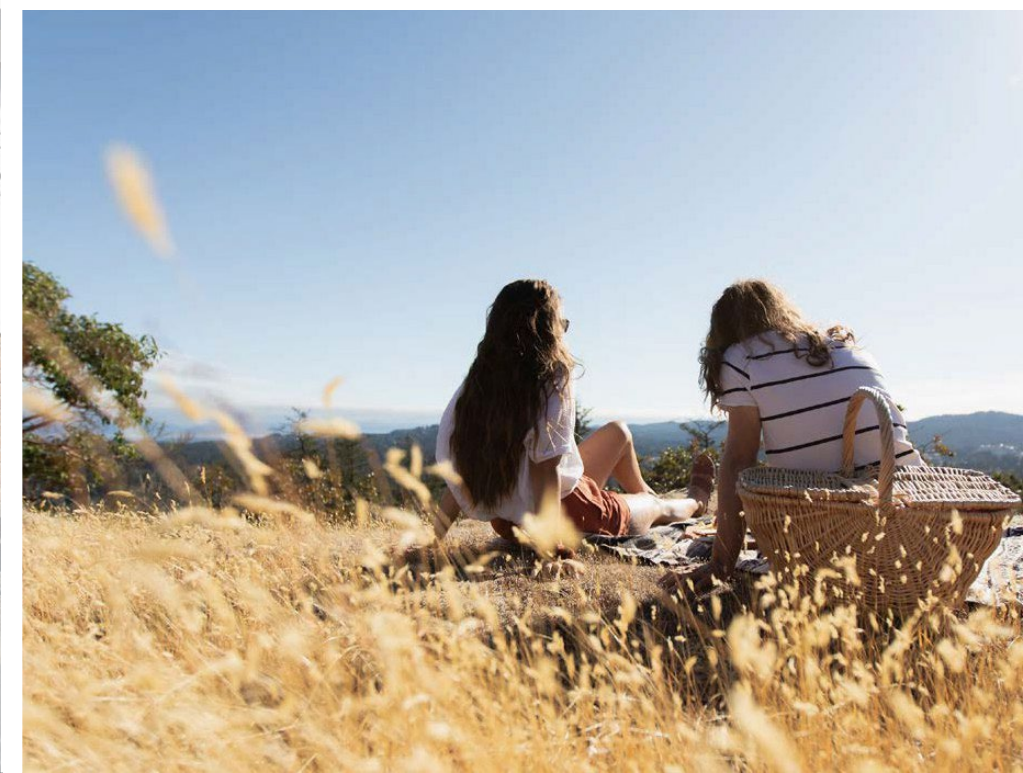
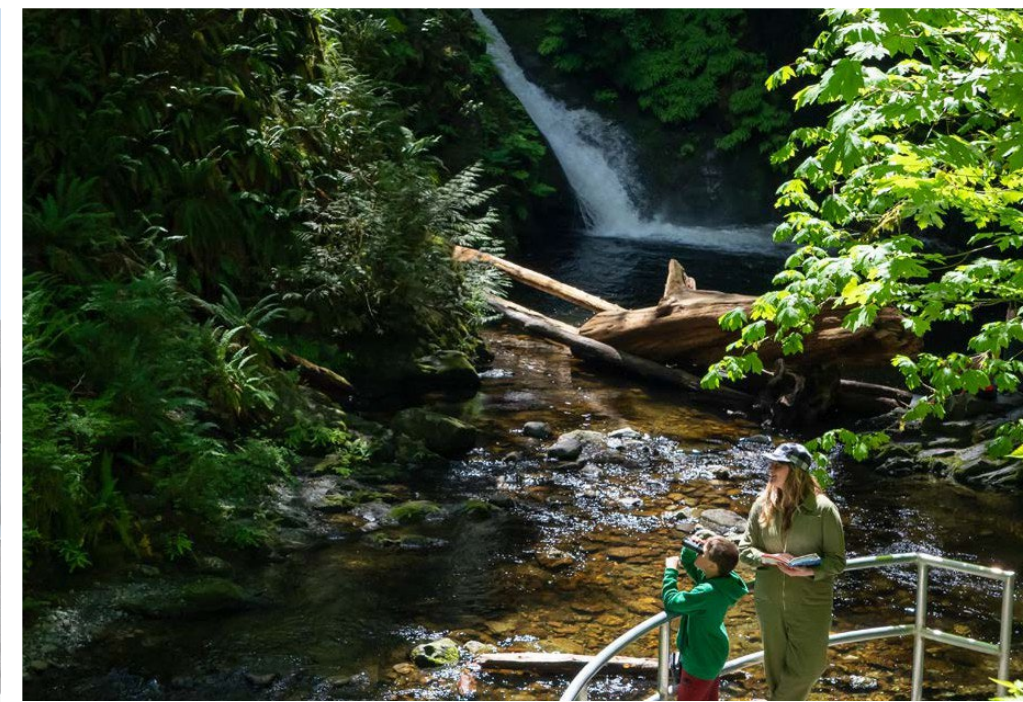


2024 Budget Presentation

Building Services

CITY OF
Langford



Building Services

Overview

- 9 staff members
- Is primarily responsible to ensure that new structures comply with the B.C. Building Code and other building regulations:
 - Respond to phone calls, emails, and counter inquiries
 - Review permit applications
 - Perform plan reviews to ensure Building Code and Bylaw compliance
 - Liaise with other City departments, applicants, and professionals
 - Conduct field inspections
 - Review documentation submitted throughout a project



Building Services Overview

- Business Licensing:
 - Review applications
 - Determine if a tenant improvement permit is required
 - Review reports from other departments
 - Issue business licenses



Building Services

Overview

- Board of Variance:
 - Accept applications to the Board of Variance
 - Liaise with applicants and professionals
 - Coordinate and schedule Board meetings
 - Prepare and serve meeting notices
 - Prepare meeting agenda packages
 - Take meeting minutes, prepare follow-up documents, and records



Building Services Overview

- Street Numbering:
 - Work with GIS Department to produce notification letters
 - Coordinate with Fire Department to ensure safe wayfinding
 - Produce mailouts for delivery by registered mail



Building Services

Operating Expenses

	2023 Budget	2024	2025	2026	2027	2028
Building Inspection Services						
Building Inspection						
Building Inspection Administration	1,025,175	928,121	1,077,779	1,140,831	1,183,186	1,208,939
Building Fleet	13,269	13,668	14,001	14,280	14,567	14,855
Board of Variance	9,500	8,000	8,240	8,487	8,742	9,004
Total Building Inspection	1,047,944	949,789	1,100,020	1,163,598	1,206,495	1,232,798
Total Building	1,047,944	949,789	1,100,020	1,163,598	1,206,495	1,232,798

Building Services

2024 Operating Budget Highlights

- Ongoing staff training related to BC Building Code changes
- Continued implementation of the online permit submission platform
- Ongoing staff training to retain professional designations



Questions / Discussion